



REPUBLIC OF TURKEY - MINISTRY OF CULTURE AND TOURISM

DIRECTIVE ABOUT THE PROCEDURES AND PRINCIPLES TO BE FOLLOWED FOR ADMISSIONS TO MUSEUMS AND ARCHAEOLOGICAL SITES

Scope

Article 1- This directive contains the procedures and principles of visiting museums and archaeological sites affiliated with the Ministry of Culture and Tourism, and the regulations regarding means dedicated to facilitate museum and archeological site visits.

Ticket Prices

Article 2- Prices of museum and archaeological site admission tickets are shown in the attached list, and the new admission fees will be applicable from April 15, 2012.

Rights to Free Admission

Article 3- The following persons presenting their identity cards shall be admitted to museums and archaeological sites free of charge.

3.1- Teenagers and children who are citizens of the Republic of Turkey and who are 18 years old or younger, and teachers accompanying student groups of this age group,

3.2- Citizens of the Republic of Turkey 65 years old or older,

3.3- Veterans, and spouses and children of martyrs and veterans,

3.4- Turkish and Foreign Disabled Persons, together with one attendant, (If there is a visible disability and/or upon presentation of a certificate)

3.5- Soldiers and non-commissioned officers,

3.6- Holders of ICOM, ICOMOS and UNESCO cards,

3.7- Holders of national and foreign press cards,

3.8- Owners or managing directors of Travel Agencies,

3.9- Professional tourist guides who have a cockade provided by the Ministry of Culture and Tourism,

3.10- Personnel and pensioners of the Ministry of Culture and Tourism and their accompanied mothers, fathers, spouses and children,

3.11- Foreign children aged 12 years old and below,

3.12- Student groups affiliated with the Comenius School Partnerships and Erasmus Student Exchange Programme, parts of the Lifelong Learning Programme, and teachers accompanying these groups (During visits of these student groups to museums and archaeological sites affiliated with our Ministry, they shall be admitted free of charge, provided that their counterparties in our country present their contracts.)

3.13- The following persons in the Provinces and Districts where a museum or an archaeological site is located;

3.13.1- Civil Administrators (Governors in provinces, district governors in districts, and deputy governors responsible for Culture and Tourism in provinces that have a metropolitan municipality),

3.13.2- Mayors of Metropolitan Municipalities, Cities, Towns and Urban Zones and up to 10 persons accompanied by them.

Article 4- Free visits of the following groups shall be realized with certificates of permission obtained from the Central Directorate of the Revolving Fund Enterprise.

4.1- Official delegations headed by deputy ministers, ministers and higher-ranking officials hosted by the Public Institutions and Organizations using their own budgets, Force Commanders and higher-ranking military delegations, the spouses and attendants of the members of these delegations, officials accompanying the same delegations, and delegations carrying out preliminary security inspections,

4.2- Guests and delegations hosted by the Ministry of Culture and Tourism, Directorate of Foreign Relations and EU Coordination and General Directorate of Promotion, and by the Offices of Culture and Promotion Counselors and Attachés, and their attendants, excluding hosting activities carried out to support international congress organizations and hosting activities limited to city tour and/or transfer supports, (the approval of the related authority with regard to hosting shall be added to the request letter)

4.3- Media groups hosted by the Ministry of Culture and Tourism, General Directorate of Promotion, and by the Offices of Culture and Promotion Counselors and Attachés, and their attendants, (the approval of the related authority with regard to hosting shall be added to the request letter)

4.4- Foreign tour operators and foreign information groups declared by the Association of Turkish Travel Agencies,

4.5- Attendants of events held in museums and archaeological sites to contribute to the promotion of museums and archaeological sites by the Office of the Governor, Provincial Directorate of Culture and Tourism and/or Directorate of Museum to which the concerning museum and archaeological site is affiliated with,

Article 5- Admissions at events held through assignments within the scope of the Directive for Temporary Use of the Museums and Archaeological Sites shall be regulated as follows.

5.1- With regard to admission fees to be collected at events held through assignments within the scope of the “Directive for Temporary Use of Museums and Archaeological Sites” subject to payment, the provisions of the “Directive about the Procedures and Principles to be followed for Admissions to Museums and Archaeological Sites” are to be implemented.

5.2- If the museums and archaeological sites are assigned within the scope of the Directive for Temporary Use for free, the relevant Decision of the Executive Board of the Revolving Fund Enterprise shall include a provision on whether admission fees are to be collected from participants or not.

Article 6- The free admissions of the following persons and groups to the museums and archaeological sites in which they carry out works shall occur via certificates of permission to be obtained from the relevant authorities.

6.1- Foreign teams conducting scientific research studies about the cultural and natural assets housed in the museums and archaeological sites shall present their permits provided by the General Directorate for Cultural Heritage and Museums, and local teams shall present their permits provided by the relevant Directorates of Museums to the box office.

6.2- Teams conducting excavations and surface surveys at museums and archaeological sites, (People involved in these activities shall present the permit provided by the General Directorate for Cultural Heritage and Museums to the box office)

6.3- Persons and teams allowed to shoot free of charge, for producing non-commercial promotional and educational videos, films and photographs at museums and archaeological sites, (permits for shooting shall be received from the relevant Provincial Directorate of Culture and Tourism and presented to the box office)



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Article 7- The rights to free admission, stated in the Article 3, paragraphs 3.1, 3.11 and 3.12 of this directive, are not applicable to visits to the sections of the museums and archaeological sites that are subject to extra fees, namely the Harem Section in the Topkapı Palace Museum, the Slope Houses in the Ephesus Archaeological Site, the Dark Church in the Göreme Open-Air Museum, the Glass Wreck Hall and the Carian Princess Hall in the Bodrum Museum of Underwater Archaeology. The right of children aged 6 years old and below accompanied by their ticketed attendants to free admission shall be preserved.

Purchase and Use of Admission Cards for Museums and Archaeological Sites:

Article 8- These are cards with different features allowing entry to museums and archaeological sites affiliated with our Ministry, in addition to tickets.

Müzekart:

8.1- Müzekart is valid at all museums and archaeological sites affiliated with the Ministry of Culture and Tourism, excluding the sections of the museums and archaeological sites that are subject to extra fees, namely the Harem Section in the Topkapı Palace Museum, the Slope Houses in the Ephesus Archaeological Site, and the Dark Church in the Göreme Open-Air Museum, and it can only be used by the citizens of the Republic of Turkey, holders of Blue Cards that are subject to the Law No. 5203, and citizens of the Turkish Republic of Northern Cyprus (TRNC).

8.2- Discount Müzekart can be issued for foreign students enrolled in secondary schools and in associate degree, bachelor's degree and master's degree programs of higher education institutions in our country, provided that they present student's identification cards.

Temporary Müzekart:

8.3- This card, which provides the same advantages as the Müzekart, shall be available at museums and archaeological sites located in provinces lacking a Müzekart printing station, and it shall be valid for one year from the date of purchase. This card shall be replaced with Müzekart at places where a Müzekart Printing Station is available.

8.4- Teachers holding identity cards issued by the Ministry of National Education (excluding retired teachers), and students aged 18 years and older and those who have been mentioned in the Article 8, paragraph 8.2 of this directive shall be offered a discount of 50% from the Müzekart price.



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8.5- Citizens of the Republic of Turkey who are covered in the Article 3 (except paragraph 3.13) of this directive may buy Müzekart for half the discounted price. Bulk Müzekart purchases may be subject to discounts. The quantity of Müzekart purchases to be subject to discount, and the rates of discount shall be determined by a Decision of the Executive Board of the Revolving Fund Enterprise.

Müzekart +

8.6- Besides the advantages provided by the Müzekart to the citizens of the Republic of Turkey, holders of Blue Cards that are subject to the Law No. 5203, and citizens of the TRNC, the Müzekart + facilitates participation in cultural and artistic events, and offers discounts of various rates at entrances of several private museums and cultural-tourist attractions, and at the cafes and souvenir shops of these institutions.

Within the framework of the protocol signed between the Republic of Turkey and the Turkish Republic of Northern Cyprus, the Müzekart + offers free admission to the state-owned museums in the TRNC.

The Müzekart + may be purchased at Museum Card Sales Points and via the Internet.

Museum Pass City/Region Cards

8.7- Besides offering free admission to selected museums and archaeological sites affiliated with our Ministry in a certain province or region for a limited period and number of entry, this card provides discounts and advantages at some cultural and artistic institutions and events in the relevant province or region.

Müzekart Diplomatic

8.8- These cards shall be issued for diplomatic personnel serving in the foreign diplomatic missions and representative offices in Turkey and for their mothers, fathers, spouses and children, by the Box Offices Monitoring Center in Ankara.

Plajkart

8.9- These cards offer admission to public beaches in archaeological sites affiliated with our Ministry, at passages for purposes other than visiting those sites.

Plajkart

shall be purchased as 10-unit and 25-unit cards at local accommodation units and travel agencies as well as at box offices of archaeological sites.



YerelKart

8.10- This card allows persons who own private immovable properties inside the territories of archaeological sites affiliated with our Ministry to access their immovable properties.

Local cards shall be printed and delivered to the users when the residence certificates/land registry records obtained from the relevant offices of mukhtars (village or neighborhood heads) and civil registration offices, and directorates of land registry, are presented to the Central Directorate of the Revolving Fund Enterprise of the Ministry of Culture and Tourism.

KurumsalKart (Institutional Card)

8.11- The Institutional Card shall be used by public institutions and organizations, universities and municipalities for the museum and archaeological site visits of guest delegations that are not granted the right to free admission within the scope of the Article 4.1 of this Directive.

8.12- Institutional Cards shall be offered at different prices. Institutions may purchase more than one cards for different visitor groups.

8.13- Institutional Card applications shall be submitted to the Central Directorate of the Revolving Fund Enterprise of the Ministry of Culture and Tourism, together with the filled application form and payment receipt.

8.14- Holders of this card shall benefit from a discount of 20% from the ticket prices at museums and archaeological sites furnished with electronic turnstile systems, and from free admission at other museums and archaeological sites affiliated with our Ministry.

8.15- If the balance of the Institutional Card is less than the admission fee and does not cover the ticket price, this balance shall be used for a single pass through the turnstile.

8.16- The balances of the Institutional Cards may be followed through built-in monitors in turnstiles during passages, and details about all uses may be followed by the relevant institution 48 hours after the museum and archaeological site visits.



Article 9- If a Müzekart, Müzekart + or a Temporary Müzekart is issued for a person who is not eligible, the official who has issued this card shall be held responsible. When an improper use of the cards is detected, these cards shall be confiscated and there shall be no refund. No cards shall be issued using the Turkish Republic Identity Numbers and names of the relevant persons for 2 (two) years.

Article 10- The opening and closing hours and holidays of museums and archaeological sites affiliated with our Ministry are determined according to the provisions of the Ministry of Culture and Tourism, Directive for Internal Services of Museums.

Museums and archaeological sites are closed on the first days of religious holidays until 13:00.

Other Issues

Article 13- The personnel of the museums and archaeological sites may ask Müzekart holders to present an identity card, when they find it necessary.

Article 14- Regarding group visits, institutions organizing these visits shall inform the relevant Directorate of Museum in advance.

Student groups shall conduct their visits in accordance with the appointments they shall get from the relevant Directorates of Museums.

Article 15- Upon the approval of the relevant Directorate of Museum, museums and archaeological sites may be opened to visitors on days they are closed and out of office hours, by charging double fare, if the visitor groups consist of at least 50 people. Persons who accompany the group and have the right to visit free of charge shall not be included in the calculation.

In cases of group visits, if the number of visitors reaches or exceeds 300, visitors shall be charged a single ticket price.

Article 16- Matters not covered in this directive and exceptional practices related to matters covered here are subject to the Decisions of the Executive Board of the Central Directorate of the Revolving Fund Enterprise.

Article 17- This directive shall be effective from 01.01.2012' dir.



Temporary Articles:

Article 1- From 15.04.2012 on, single tickets shall be used at the Glass Wreck and Carian Princess Halls in the Bodrum Museum of Underwater Archaeology, and rights to free admission stated in the relevant articles/paragraphs shall be applicable at these halls.

Article 2- New Museum and Archaeological Site Admission Fees shall be effective from April 15, 2012.

Annex: Admission Fees